

KEY RECEIPT

I, _____ have received keys for
(Name & Company)

_____ and agree to return the keys to
(Property Address)

_____ at Ogden & Company located at
(Name of Ogden representative)

1665 N. Water Street no later than

_____ / _____ am/pm.
(Date) (Time)

If keys are not returned by the date/time specified above, key recipient agrees to pay all cost to re-key, re-place and any other fees incurred to re-secure the property.

Signature

Date